

Iowa Department of Human Services
CHILD CARE CENTER EVALUATION AND RECOMMENDATION FOR LICENSE

Name of Center: Creative World Child Development Center **Enrollment:** 66 **License ID No.** 4152000099
(Reapplications)

Street: 2717 Northgate Drive **City:** Iowa City Iowa **Zip:** 52245 **County:** Johnson

Mailing Address: 2717 Northgate Drive, Iowa City, IA, 52245

Director's Name: Traci Anderson **Phone Number:** 319-351-9355

On-Site Supervisor(s): N/A **E-Mail:** creativeworldcdc@live.com

Date(s) of Visit: 6/7/11

☒ **Licensing Visit** ☒ **Unannounced Visit** ☐ **Off Year Visit** ☐ **Administrative Change**

LICENSING VISITS

☐ **New Application** ☒ **Re-Application** ☐ **NA**

Signed Application (470-0722) Received ☒ **Yes** ☐ **No** ☐ **NA** **Date Signed:** 04/26/2013

FIRE INSPECTION ☐ **State** ☒ **Local** ☐ **NA** **Is Fire Inspection Approved?** ☒ **Yes** ☐ **No** ☐ **NA**

Date Inspected: 09/27/2010

Comments :
Does Comply.

LICENSE TYPE: ☒ **Child Care** ☐ **Preschool (ages 3-5 meets three hours or less per day)**

Financial Type: ☒ **Profit** ☐ **Non-Profit** ☐ **NA**

Accreditation: ☐ **Accredited** ☐ **NAEYC** ☐ **NSACA** ☐ **Other** ☒ **NA**

Program Serves: ☒ **Infants (0-23 mo.)** ☒ **2 Years** ☒ **Preschool-Age** ☒ **School-Age**

☐ **Get-Well** ☐ **Evening Care** ☐ **Special Needs**

SCHEDULE: ☒ **Year-round** ☐ **School-Year** ☐ **Summer Only**

HOURS:	<u>Year-round</u>	<u>School-Year</u>	<u>Summer Only</u>
Sunday	12:00 AM to 12:00 AM	to	to
Monday	06:30 AM to 06:00 PM	to	to
Tuesday	06:30 AM to 06:00 PM	to	to
Wednesday	06:30 AM to 06:00 PM	to	to
Thursday	06:30 AM to 06:00 PM	to	to
Friday	06:30 AM to 06:00 PM	to	to
Saturday	12:00 AM to 12:00 AM	to	to

LICENSE CAPACITY	Infants	2 Years	Preschool	School-Age	Capacity
General	32	30	37	1	100
Summer	0	0	0	0	0

RECOMMENDATION FOR LICENSE:	
<input type="checkbox"/>	FULL license from _____ to _____
<input checked="" type="checkbox"/>	PROVISIONAL license from 07/01/2011 to 07/01/2012
<input type="checkbox"/>	DENIAL of initial application
<input type="checkbox"/>	SUSPENSION of license
<input type="checkbox"/>	REVOCACTION of license

Consultant's Signature:

Date:

06/10/2011

I. IF CURRENT LICENSE IS PROVISIONAL, IDENTIFY THE CORRECTIVE ACTIONS TAKEN:

Not applicable

II. IDENTIFY THE AREAS OBSERVED ON THE VISIT:

I arrived at the center on 6/7/11 for an unannounced licensing visit. I met with the director, Traci Anderson. Traci has been the director since 7/1/2009. She has an Associate's Degree in Early Childhood. She has had 6 years of experience as a Director of Before and After School Programs and 5 years experience as an in home child care provider. Child care services are offered Monday-Friday from 6:30am-6:00pm. Services are offered for children infants to 12 years old. There are currently 66 children enrolled. The center is a commercial building made for child care. There is an infant room with kitchen and restrooms attached, a 1-2 year old room divided with one year old children on one side and two year old children on the other side with a restroom attached to the classrooms, a preschool room with a restroom attached to the classroom, a school aged classroom with restrooms in the hallway, a large motor room, a kitchen, two offices and a family room. The center has a security code that is only available to parents and staff. There are several outdoor play areas. One is for infants which is a grassy area with a small climbing toy and additional toys are brought out for the children to play. Additional shade would be beneficial. The 1-2 year old play area which has riding toys, vehicles, slides, and balls. The preschool and school aged play area has climbing toys, slides, balls, vehicles, sand toys and riding toys.

This classroom was for children ages newborn-1 year old. There were 6 children to 2 staff. Observed the staff preparing a bottle, feeding an infant, engaging the infants with toys on the floor, changing diapers, preparing/feeding lunch and documenting their daily activities. The infant room has two changing tables available with hand washing sinks. Staff met the needs of the children as quickly as possible. Children's personal items are stored in cubbies labeled with their names. Breast milk in the refrigerator was not labeled with the child's name. We discussed the importance of labeling each bottle or bag with breast milk with the child's name.

This classroom was for children 1 year old. There were 8 children to 2 staff. Observed the staff preparing the children for lunch. Not all children washed their hands prior to lunch. The children were eating lunch and kicking their feet. Staff members frequently told the children not to move their feet and place them on the floor now. They also stated, "If you don't keep your feet on the floor you are done eating." After lunch staff had the children come to circle time. One child did not want to come sit down and staff stated several times that he needed to come to them now. They read a book and sang several songs. This classroom only had 15 toys available to the children to chose from including: riding toys, vehicles, musical sensory tables and musical toys. This really limits the children's ability to choose what they would like to do during free play. It would also encourage children to fight over toys as there is not a wide variety for the children to chose from.

This classroom was for children 2 years old. There were 9 children to 2 staff. Observed the children participating in free play with trains on a table, legos, books, musical toys and waffle blocks while staff was preparing lunch. Not all of the children washed their hands prior to lunch time. The children really appeared to enjoy their lunch. One child did not want to sit with the group and staff did a great job of encouraging him to join them. After lunch the children and staff cleaned up their plates and prepared for circle time. They read the book How Do Dinosaurs Say Goodnight.

This classroom was for children 3-5 years old and was preschool. There were 5-2 year old children transitioning to this room. Ratio was maintained as necessary for the younger children. There were 31 children to 4 staff. Observed the children in free play including: legos, clocks, vehicles, tools, books, balls, musical toys, puzzles, kitchen with play good, dolls, dollhouses with barbies, games, and art supplies. This classroom had a curriculum posted. The children were learning about gluing and cutting in the art center, they sang the song who stole my cookie, danced to a dance cd, played the game, A Very Hungry Caterpillar, reviewed the numbers 1&2 and reviewed the sounds that G, H and I make. To help the children transition staff asked them to line up and sing the song, Sticky Sticky Bubble Gum.

This classroom was for school aged children. There were 7 children to 1 staff. The children were observed playing outside. Staff did a great job of interacting with the children while they played and reminded them to follow classroom rules so they could earn beans. The summer program has a behavior program where children earn beans for good behavior and at the end of the week if they have earned enough they get to go to the park. The children returned and prepared for lunch. The children appeared to enjoy their meal and asked for water since it was so hot outside. Staff encouraged them to help themselves to water and praised them for asking nicely. The curriculum for the week was Greek Mythology. The children had a bulletin board about Greek Mythology. They had a variety of books about Greek Mythology and were focusing on the letter A.

A wide variety of toys, educational games, puzzles, and books were available to the children to utilize except for one classroom. They were all in good condition.

Each child was served a nutritionally balanced meal and snack as defined by CACFP guidelines. Food preparation and storage procedures were consistent with NHSPS. The center chooses to participate in the CACFP Program.

Medications are stored in original containers with physician/pharmacist directions and label intact. All first aid supplies recommended by the IDPH were available in the centers first aid kits. Tornado and Fire Drills were practiced and documented once a month as required. All testing for fuel burning appliances has been completed. The center did have carbon monoxide detectors as required. The center playground was safe and followed standards established by the U.S. Consumer Product Safety Commission. The center chooses to offer field trips and only utilizes public transportation. All required postings were available including: Mandatory Reporter, Handbook Availability, Consultant Contact, License, Emergency Procedures for fire and tornado, and no smoking signs were located at each entrance and in vehicles used to transport children. Reviewed 7/66 children files. Reviewed 4/16 staff files. All policies and procedures were reviewed.

III. IDENTIFY THE OBSERVED STRENGTHS OF THE CENTER:

The center classrooms are nicely decorated with windsocks, children's artwork, shapes, colors, alphabet, children's birthdays, pictures of the children, and animals. The center offers play ground areas divided based on the children's developmental needs and age. The center offers a large room indoors for large motor activities such as running, playing basketball, parachute play, hula hoops, ball play, scarf dancing, sit n spin, tumbling mats, and bowling. There is also a large dramatic play area in this room for dress up, puppet shows, kitchen with play food, and baby furniture for the dolls.

The center accepts state and federal subsidized child care funding which enables families with financial needs to receive child care services for their children at an affordable price while they attend school, training or for employment.

IV. IDENTIFY THE ASPECTS OF OPERATION THAT FALL BELOW THE STANDARDS REVIEWED:

109.4(3)a. Notices are posted when a child in the center has been exposed to a communicable disease. The posting includes the communicable disease, symptoms, and period of communicability and is conspicuously posted at main entrance or if co-located, in an area of the center frequented by parents/public.

The center needs to ensure that notices are posted in an area frequented by parents/public when a child in the center has been exposed to a communicable disease. It needs to include all necessary information including disease, symptoms and period of communicability. If you need a posting please feel free to contact your licensing consultant, Heidi Brown.

109.4(2)b. Written policies -- field trip and non-center activities.

A written policy was not available.

109.4(2)b. Written policies -- transportation.

A written policy was not available.

109.10(2). Written procedures -- for dental emergencies.

A written policy was not available.

109.10(5). Policies and procedures exist regarding infectious disease control and use of universal precautions for handling of bodily

fluids and discharges (including breast milk and blood).

A written policy was not available.

109.15(2).Menus planned 1 week in advance, made available to parents and kept on file with substitutions noted.

Menus were only posted in the kitchen. This should be made available to the parents by posting in an area frequented by parents and public.

109.10(3)a.Medications stored inaccessible to children and public.

Medications must be inaccessible to the children and public. Best practice would be to have all medications in a locked cupboard/container. If you store medications in the First Aid kit the First Aid kit must also be inaccessible to the children and public.

109.10(3)a.Nonprescription medications labeled with child's name.

Nonprescription medications must be labeled with the child's first and last name. If the center has medications available for the center children/staff this should be labeled: Center. Nonprescription medications also include diaper ointment, powder, lotions, sunscreen, first aid ointment, etc.

109.10(7).Staff demonstrate personal hygiene sufficient to prevent or minimize transmission of illness/disease.

Center needs proper hand washing posting at all hand washing sinks throughout the center, including all restroom and classroom sinks where hand washing takes place. The postings should be visible and understandable to the children if the children are using the sinks as well. Please take the time to review/educate staff about the importance of hand washing. Centers for Disease Control and Prevention <http://www.cdc.gov/handwashing/>

109.10(7)b.Staff wash their hands immediately before eating or food service activity.

Staff did not wash their hands immediately before eating or food service activity. Staff should also remember to wash their hands prior to preparing infant bottles.

109.10(7)c.Staff wash their hands after diapering.

Staff did not wash their hands after diapering.

109.10(7)d.Staff wash their hands before leaving the restroom with a child or by themselves.

Violated.

109.10(8).Staff assist children in personal hygiene sufficient to prevent or minimize transmission of illness/disease.

Center needs proper hand washing posting at all hand washing sinks throughout the center, including all restroom and classroom sinks where hand washing takes place. The postings should be visible and understandable to the children if the children are using the sinks as well. Staff should provide supervision to ensure that children are following adequate toileting and hand washing procedures. Please take the time to review/educate staff about the importance of hand washing. Centers for Disease Control and Prevention <http://www.cdc.gov/handwashing/>

109.10(8)a.Children wash their hands immediately before eating or food service activity.

109.10(8)b.Children's hands are washed after using the restroom or being diapered.

Children's hands were not washed after using the restroom or being diapered.

109.4(3) b109.12(1).Program activities -- posted in an area of the center frequented by parents/public.

The program of activities was not visibly posted on the day of my visit. The written plan of activities shall be posted in an area visible to parents and a record retained on site for the review documenting a minimum of the last year's activities and planned programming.

109.8(2)d.Ratio in infant rooms is always maintained.

Ratio is not maintained in the infant room. Occasionally infant staff enter the attached kitchen to prepare bottles/meals/snacks. They are behind a closed door and cannot see or hear the children.

109.12(5)e.Individual crib or criblike furniture is provided, is developmentally appropriate with waterproof covering, sufficient bedding, and meets recommendations of CPSC/ASTM.

Infants were allowed to sleep with blankets close to their face. Infant safe sleep steps must be followed as recommended by CPSC.

109.7(1)a.All staff -- completed 2 hours of approved training for the mandatory reporting of child abuse within 6 months of employment.

One staff did not complete Mandatory Reporting of Child Abuse within 6 months of employment.

109.7(1)b.All staff -- completed 1 hour of training regarding universal precautions and infectious disease control within 6 months of employment.

One staff did not complete Universal Precautions within 6 months of employment.

109.7(2).Staff employed more than 20 hours per week has the required contact hours of training.

Staff need additional training. During their first year of employment they must complete 10 hours. Training received for cardiopulmonary resuscitation (CPR), first aid, mandatory reporting of child abuse, and universal precautions shall not count toward the ten contact hours. At least four hours of the ten contact hours of training shall be received in a sponsored group setting. Six hours may be received in self-study using a training package approved by the Department. Following that they must complete 6 hours a year.

109.7(3).Staff employed less than 20 hours per week has the required contact hours of training.

Staff need additional training. During their first year of employment they must complete 5 hours. At least two of the five contact hours shall be in a sponsored group setting. Following that they must complete 4 hours a year.

109.9(1)d.All files -- a pre-employment physical exam report completed within 6 months prior to hire.

Documentation not found in 2 files.

109.9(2)b.All files contain sufficient information and authorization to allow the center to secure emergency medical and dental services at any time child is in center's care.

2 files lacked complete emergency dental information. The dentist's name, complete address and phone number is required.

109.9(2)f.All files contain parent authorization for attendance at center-sponsored field trips and non-center activities.

Documentation not found in 7 files.

109.11(3)a(1).Center and premises are sanitary, safe, and hazard free.

Staff purses must not be in the reach of children. Center directors do not know what items could be in these purses and must be considered as a hazard to children. Cleaning supplies were in the reach of children.

109.11(3).

Broken toys were found outside and should be removed immediately.

109.11(3)a(9).Equipment in program area are maintained to not result in burns, shock or injury to children.

Outlets were left uncovered.

109.11(3)a(10).Sanitation and safety procedures are in place to reduce the risk of harm to children and the transmission of disease.

Sanitizer bottles need to be labeled for the intended purpose and dilution ratio. If bleach/water is used it shall also be labeled as "Change Daily". When mixing it is important that the dilution be accurately and carefully measured. When sanitizing/disinfecting the surface shall be treated in accordance with manufacturer's instructions. When using bleach/water spray the surface until it glistens, allow it to sit a minimum of two minutes and then wipe with a single use, disposable towel OR allow to air dry. Hard toys were found to be unclean. Soft toys were found to be unclean. Cupboards, shelves and cubbies used for toys and children's personal belongings need to be cleaned.

109.11(7)b.Centers at ground level, that use basement area as program space, or have a basement beneath program space -- testing and plan for remedy of radon is conducted.

Radon testing was not conducted as required. Contact the Iowa Radon Coalition at 1-800-206-7818 or your county public health nursing agency listed in the phone book to obtain test kits. Radon testing shall be repeated every two years.

109.12(2)a-d Discipline does not allow -- corporal punishment; punishment that causes humiliation,

fear, pain or discomfort; locking children in an area or using mechanical restraints; associating with illness, toilet training, food or rest; or the use of verbal abuse, threats, or derogatory remarks about a child's family.

A staff member was observed stating, "If you don't keep your feet on the floor you are done eating." Threats cannot be made towards children. Discipline cannot allow for threats of food to be taken away.

V. SPECIAL NOTES/RECOMMENDATIONS:

Based upon this review and the number of citations, it is recommended that a provisional license be issued. The center is directed to correct the items listed in Section IV and to submit a summary to the licensing consultant when those corrections are completed. This should be done within 60 days of receipt of this evaluation. It is important for the administration to correct all items cited in a timely manner to prevent a negative impact on future licensing.

On the date of my visit this center did not have a current fire inspection and is encouraged to contact their local or state fire marshal. Information on how to contact was provided to the center if needed.

The center needs to contact their Regional Child Care Nurse Consultant: Candace F. Chihak 1-800-233-0054 ext 1032 cchihak@HACAP.ORG. She can assist in training the staff about hand washing.

The center needs to contact Kathy Yoke the Regional Infant/Toddler Specialist to consult with them in regards to the 1 year old classroom. She can be reached at 1-866-324-3236 ext 1432.

Please utilize the following to ensure that your staff have completed the required training:

Child Care Resource & Referral <<http://www.iowa4cs.com/>>

New Staff Orientation <<http://www.extension.iastate.edu/childcare/Directors>>

Prepare Iowa <http://prepareiowa.learnpublichealth.com/Kview/CustomCodeBehind/customization/login/dph_login.aspx>

Please take the time to review/educate staff about National Standards. National Resource Center for Healthy and Safety in Child Care and Early Education <<http://nrckids.org/CFOC/index.html>>

Please take the time to review/educate staff about poisoning prevention. American Association of Poison Control Centers <<http://www.aapcc.org/dnn/PoisoningPrevention/TipsforBabysittersorotherCaregivers.aspx>>

Please be aware beginning December 28, 2012, any crib provided by child care facilities and family child care homes must meet new and improved federal safety standards. The new standards take effect for manufacturers, retailers, importers and distributors on June 28, 2011, addressing deadly hazards previously seen with traditional drop-side rails, requiring more durable hardware and parts and mandating more rigorous testing. Find these standards at <<http://www.cpsc.gov/cpscpub/pubs/5023.pdf>>. It is the center's responsibility to ensure that their cribs meet the above standards.

Please take the time to review/educate staff about the importance of hand washing. Centers for Disease Control and Prevention <<http://www.cdc.gov/handwashing/>>

Please ensure that you utilize the following signs/forms as required. The IDPH has the following materials available: Asthma Action Plan, Asthma Care Brochure, Child Weather Watch Poster, Child Health Exam Form, Child Injury/Incident Report Form, Cleaning/sanitizing/disinfecting which should I do?, Diapering Poster, Disinfectant Use, Electrical Outlet Safety, Emergency Preparedness Planning Document for Child Care Centers, First Aid Kit Checklist, Gloving Poster, Guide to Childhood Illness, Hand washing Poster, Head Lice Brochure, Infant Daily Report, Infant Sleep Positioning, Insect Repellent Fact Sheet, Iowa Child Care Provider Physical Exam Form, Mandatory Reporting Poster, and Monthly Medicine Report Form at the following website: <<http://www.idph.state.ia.us/hcci/products.asp>>

Please take the time to review the following with all staff in the infant room to ensure they know the recommendations for safe infant sleep. I would also encourage centers to post this information in the infant room as a friendly reminder to staff and parents. <<http://iowasids.org/2011/sidsbrochurehldcareproviders.pdf>>